



Seaway Kiwanis Pavilion

&

Germain Wedding Arbor

The City of Sarnia offers two outdoor locations to hold your wedding ceremony. Both offer beautifully landscaped areas that are picturesque, and suitable for a summer wedding ceremony.

The Seaway Kiwanis Pavilion, located in Canatara Park, is an ideal location for your outdoor wedding ceremony, and is available for rent from the middle of May until October. The pavilion has also been beautifully landscaped, with Lake Chipican as the backdrop. There is hydro available, as well seating for 150 guests. There's also a fireplace available for those cool summer days or evenings, to give your ceremony a more romantic atmosphere. There are screens on the sides of the pavilion that can be drawn down in the event of uncooperative weather. Permit holders are permitted to decorate the pavilion, with some restrictions.

The Germain Park Wedding Arbor, located in Sarnia's beautiful Germain Park, is available to rent for your wedding ceremony from the middle of May, through the summer months until October. It is beautifully decorated with flowers that our Horticultural Department has grown with pride and perfection.

No additional decorating is permitted. Parking is available, as well as hydro. Permit holders are permitted to bring in chairs to the park for the wedding ceremony; however tents are not permitted in the park.

Please call our offices to get more information, and to discuss booking and availability, at 519-332-0330 ext. 3214.

Seaway Kiwanis Pavilion Amenities

Reservations: The Pavilion is only rented out once per day for wedding ceremonies. A 50% deposit is required at the time of booking. Bookings cannot be done over the phone; you must come to the Parks and Recreation Offices, and make payment to hold your date at the Pavilion. Our staff can advise you of available dates over the phone. The remaining balance is due 2 weeks prior to the event. The deposit is **non-refundable**.

Damage Deposit: The damage deposit is due 2 weeks prior to the event. We require a cheque from you in the amount of \$500, payable to the City of Sarnia, which will be returned to you if it is determined that no damage has been done to the pavilion.

Capacity: 150 Chairs and 30 - 6' tables are provided in the rental cost. Configuration is the responsibility of the licensee. A set up diagram is to be given to the Community Services Department no later than 2 weeks prior to the event.

Set Up: Our staff will set up the Pavilion to your specifications **if** a diagram is submitted to Parks and Recreation . If our staff does not have your set up diagram, the tables and chairs will not be set up. Once the Pavilion is set up by our staff, you are required to have someone on site until the event begins.

Side Screens: The side screens are available for inclement weather such as rain or high winds. These screens will not completely block wind or rain, but they will minimize the effect of the elements. Please call the phone number located on the wall of the pavilion to have the screens lowered.

Liquor License: Sarnia City Council has approved Special Occasion Permits (S.O.P.) for the Pavilion. Please contact the L.C.B.O. to obtain more information on obtaining your S.O.P. When the S.O.P. has been received, please advise the Parks and Recreation Staff, and provide a copy for our records.

Insurance: All licensed functions held at the Pavilion require Liability Insurance in the amount of \$5, 000 000.00 with the City named a secondary insured party. This certificate has to be provided to the Parks and Recreation Department 2 weeks prior to the event, NO EXCEPTIONS.

Music: Music can be played at the Pavilion until 8pm, in accordance with City Noise By-Laws. No music will be permitted past 8pm. If you wish to have music past 8pm, you must submit, in writing, your request to the City Manager. If approved, there will be additional fees to cover the cost of staffing the event. The Parks and Recreation Department will not recommend amplified music past 10:00p.m.

Decorating: The licensee is permitted to decorate the Pavilion, on the condition that no tacks or nails are used. If damage is done to the Pavilion because of tacks or nails, your damage deposit will be used to make repairs. Do not leave decorations at the Pavilion after your ceremony has finished. Removal of all decorations is your responsibility.

Food Preparation: The Pavilion provides a food preparation area, but no cooking facilities. There is counter space, a double sink, and microwave. A sliding glass door cooler is available. Hydro is also available.

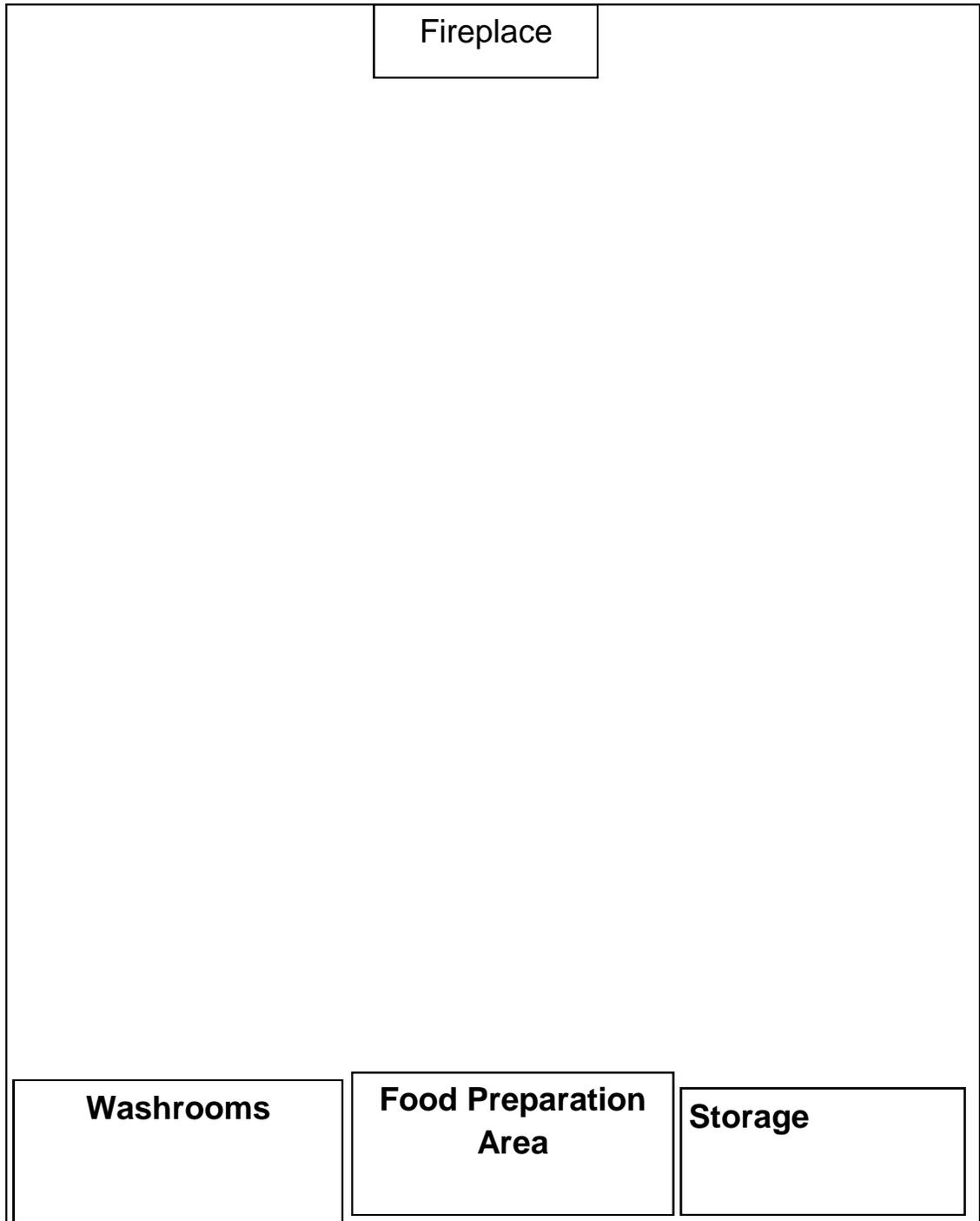
Washrooms: There are accessible washrooms.

Fireplace: If you wish to have the fireplace lit for your function, the licensee is responsible for starting the fire, as well as staying at the pavilion while the fireplace is in use. Community Services will provide the wood. Once the fireplace is lit, the Pavilion cannot be left unattended.

Permits: Permits are given to you to ensure use of the Pavilion only. Please keep in mind that you are in a public park, and the Parks and Recreation Department will not require other users of the park to vacate other areas that are in use, ie: BMX Track, Community Gardens, Picnic Shelters, etc. Canatara Park closes at 9pm.

Pavilion Floor Plan

- 30 to 6' tables
- Seating for 150 People
- Please indicate where you would like to have your chairs and/or tables placed. If you are renting the Pavilion for a wedding ceremony, please indicate seating arrangements as well as where you would prefer your entrance to be, signing table, and so on.



Pavilion Floor Plan 1

Seaway Kiwanis Pavilion

Set Up Examples



Set up facing the fireplace



Set up facing back of the Pavilion

Germain Park Wedding Arbor

Payment: Payment in full is required at the time of booking for the Arbor. Booking cannot be done over the phone, however we can advise of availability by phone. Payment is **non-refundable**. You will not receive a refund in the case of inclement weather.

Damage Deposit: The damage deposit is due 2 weeks prior to the event. A cheque from you in the amount of \$500, payable to the City of Sarnia, which will be returned to you if it is determined that no damage has been done to the Arbor.

Hydro: Hydro is available at the Arbor, for a small amplification system. No amplified music is permitted in the park past 8:00pm, as per the City of Sarnia Noise By-Law.

Seating: Permit holders are permitted to bring seating (chairs) into the park for use during the ceremony, at the permit holders expense. The Parks and Recreation Department does not provide chairs. **Tents are not permitted in the park.**

Decorating: Decorating of the arbor in any way is not permitted.

Licensed Functions: There will be no licensed events permitted in Germain Park.

Parking: Parking is available for a limited number of vehicles, and is located between The Strangway Center and Jackson Pool, with the entrance off East St.

Permits: Permits are given to you to ensure use of the arbor only. Please keep in mind that you are in a public park, and the Parks and Recreation Department will not require other users of the park to vacate other areas that are in use, example: soccer pitches, ball diamonds, community gardens, etc.

