

CORPORATION OF THE CITY OF SARNIA

P.O. Box 3018 Sarnia, ON N7T 7N2

Telephone: (519) 332-0330, Ext. 301

Fax: (519) 332-0776

Application for a Permit to Construct

This form is authorized under the Building Code Sentence 2.4.1.1A.(2).

For use by Principal Authority	
Application number:	Permit number (if different):
Date received:	Roll number:

Application submitted to: _____
 (Name of municipality, upper-tier municipality, board of health or conservation authority)

A. Project information			
Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	
Project value est. \$		Area of work (m ²)	
B. Applicant			
Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
C. Owner (if different from applicant)			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
D. Builder			
Last name	First name	Corporation or partnership (if applicable)	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
E. Purpose of application			
<input type="checkbox"/> New construction <input type="checkbox"/> Addition to an existing building <input type="checkbox"/> Alteration/repair <input type="checkbox"/> Demolition <input type="checkbox"/> Conditional Permit			
Proposed use of building		Current use of building	
Description of proposed work			

F. Tarion Warranty Corporation (Ontario New Home Warranty Program)

- i. Is proposed construction for a new home as defined in the *Ontario New Home Warranties Plan Act*? If no, go to section G. Yes No
- ii. Is registration required under the *Ontario New Home Warranties Plan Act*? Yes No
- iii. If yes to (ii) provide registration number(s): _____

G. Attachments

- i. Attach documents establishing compliance with applicable law as set out in Article 1.1.3.3.
- ii. Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.
- iii. Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.
- iv. Attach types and quantities of plans and specifications for the proposed construction or demolition that are prescribed by the by-law, resolution, or regulation of the municipality, upper-tier municipality, board of health or conservation authority to which this application is made.

H. Declaration of applicant

I _____ certify that:
(print name)

- 1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
- 2. I have authority to bind the corporation or partnership (if applicable).

Date Signature of applicant

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.

Schedule 1: Designer Information

Use one form for each individual who reviews and takes responsibility for design activities with respect to the project.

A. Project Information			
Building number, street name		Unit no.	Lot/con.
Municipality	Postal code	Plan number/ other description	
B. Individual who reviews and takes responsibility for design activities			
Name		Firm	
Street address		Unit no.	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax number ()		Cell number ()
C. Design activities undertaken by individual identified in Section B. [Building Code Table 2.20.2.1]			
<input type="checkbox"/> House	<input type="checkbox"/> HVAC – House	<input type="checkbox"/> Building Structural	
<input type="checkbox"/> Small Buildings	<input type="checkbox"/> Building Services	<input type="checkbox"/> Plumbing – House	
<input type="checkbox"/> Large Buildings	<input type="checkbox"/> Detection, Lighting and Power	<input type="checkbox"/> Plumbing – All Buildings	
<input type="checkbox"/> Complex Buildings	<input type="checkbox"/> Fire Protection	<input type="checkbox"/> On-site Sewage Systems	
Description of designer's work			
D. Declaration of Designer			
I _____ declare that (choose one as appropriate):			
(print name)			
<input type="checkbox"/> I review and take responsibility for the design work on behalf of a firm registered under subsection 2.17.4. of the Building Code. I am qualified, and the firm is registered, in the appropriate classes/categories. Individual BCIN: _____ Firm BCIN: _____			
<input type="checkbox"/> I review and take responsibility for the design work and am qualified in the appropriate category as an "other designer" under subsection 2.17.5. of the Building Code. Individual BCIN: _____ Basis for exemption from registration: _____			
<input type="checkbox"/> The design work is exempt from the registration and qualification requirements of the Building Code. Basis for exemption from registration and qualification: _____			
I certify that:			
1. The information contained in this schedule is true to the best of my knowledge. 2. I have authority to bind the corporation or partnership (if applicable).			
_____		_____	
Date		Signature of Designer	

*For the purposes of this form, "individual" means the "person" referred to in Clause 2.17.4.7.(1)(d), Article 2.17.5.1. and all other persons who are exempt from qualification under Subsections 2.17.4. and 2.17.5.

NOTE:

1. Firm and Individual BCIN numbers are not required for building permit applications submitted prior to January 1, 2006
2. Schedule 1 does not need to be completed by architects, or holders of a Certificate of Practice or a Temporary License under the *Architects Act*.

Questions or Concerns - Please Contact:
 County of Lambton - Plumbing Inspection Dept.
 Telephone: (519) 845-0801

SCHEDULE '2'

Plumbing Information

Owner Name:	Address of Proposed Work:
Plumber:	Municipality:

Please list the number of fixtures per floor on the following chart.

FLOOR	Basement	1	2	3	4	Total Number	X	Fixture Units	Total Fixture Units
Water closet							X	4	
Bath tub							X	1.5	
Wash basin							X	1.5	
Kitchen sink							X	1.5	
Laundry tubs							X	1.5	
Floor drain							X	2	
Showers							X	1.5	
Urinal							X	1.5	
Clothes washer							X	1.5	
Dish washer – domestic							X	.5	
Other sinks							X	1.5	
Drinking fountain							X	.5	
Hot water heater							X		
Sewage Pump							X		
Grease Interceptor							X		
Other fixtures							X		
TOTAL							Total Fixture Unit Count		

No. of Dwelling Units	R.W.L.	Water Lines
Soil Vent Stacks	Sanitary Lateral	Oil Interceptor
Catch Basin	Storm Lateral	Backflow Preventor
Lawn Sprinkler System		

Signature

Date

EASEMENTS AND RIGHT-OF-WAYS ON PROPERTY

ARE THERE ANY EASEMENTS OR RIGHT-OF-WAYS LOCATED ON THE PROPERTY? IF YES, PLEASE INDICATE ON THE SITE PLAN.

YES

NO

SUPPLEMENTARY INFORMATION FOR APPLICATION FOR PERMIT TO CONSTRUCT

The following plans in duplicate shall be filed with this application and one set shall be retained by the Building Department.

1. A Plot Plan shall show the Lot Number, Registered Plan Number, Concession Number, Resultant Tie, Lot Dimensions, Street Name, North Arrow, the dimensions of the existing and/or proposed structure with the dimensions to the lot lines, the date, and the name and address of the Owner. If a land division is proposed a copy of the Reference Plan prepared by an Ontario Land Surveyor must accompany the plot plan. If a Plan of Survey of the subject land is in the possession or under the control of the Owner, a copy of such plan of survey must accompany the application.
2. A detailed Cross Sectional Plan from the footings to the highest point and through the complete structure;
3. Foundation Plan;
4. Floor Plans;
5. Complete Elevation Plans;
6. Proposed Grading Plan prepared by an Ontario Land Surveyor

The following Certificate by an Ontario Land Surveyor is required:

1. Certificate of Location as to vertical and horizontal location of foundation walls, before framing starts;
2. Final Grading Certificate confirming proposed grading.

Inspection Requests must be submitted to the office at least one (1) working day before inspection is to be carried out for each of the following:

1. Footing Inspection
2. Foundation Inspection
3. Framing Inspection
4. HVAC Inspection
5. Insulation Inspection
6. Occupancy Inspection
7. Final Inspection completed prior to releasing of damage and security deposit

The Owner further understands and agrees that:

1. All payments required to be made to the City of Sarnia to connect up to the Municipal Water Supply shall be paid at the time the Building Permit is issued;
2. The Permit shall be kept posted and protected in a conspicuous place at the Project Site;
3. Change in Plans without the approval of the Chief Building Official is prohibited;
4. A Separate Application is required to occupy a City street, sidewalk, curb or roadway and any costs to the City for damages to them or other municipally owned property will be paid by the Owner to the City of Sarnia;
5. No work on City property shall be undertaken without the approval of the City Engineer;
6. No open air burning of material is permitted;
7. All Plumbing must be in accordance with the current plumbing requirements of the Ontario Building Code respecting Plumbing;
8. All welding in building constructed shall be in accordance with Canadian Standards Association requirements;
9. This application must be made by, and signed by, the Owner or Agent of the Subject Lands;
10. Municipal Water Corporation Stops must be workable and visible to the Inspector and at grade level prior to the release of the Security Deposit;
11. Exterior House Sewer Lateral cleanout covers must be of cast iron or steel construction and at grade level prior to release of the Security Deposit;
12. Water Meters must be installed and in working order before Occupancy Inspection.
13. Electrical Safety Authority is to be contacted for electrical services.

The Owner or Agent hereby applies for a Permit to construct according to the plans and specifications (including Plot Plan) herewith submitted and agrees to comply with all applicable laws and regulations, including the Ontario Building Code. It is expressly understood and agreed that the issuing of a Permit does not relieve the Owner or Agent from complying with all said laws and regulations although not called for in the specifications or shown on plans submitted. The Owner or Agent further agrees that if the permit issued is revoked for any irregularity or non-conformity with the said laws or regulations or variation from the plans and specifications submitted herewith, the Owner or Agent shall have no claim or cause of action against the City for same, or the results thereof, including, without limited the generality of the foregoing, the necessity of repairing, demolishing or taking any other steps in relation to the property of the work done thereon. The Owner or Agent further agrees, at all times, to indemnify the Corporation from any and all claims for damages to persons or properties, including costs of repairs to or replacement of sidewalks, trees, curbs, gutters or lawns arising out of any or all acts or work being done in connection with the work outlined herein.

The City may use the security and damage deposit or any part of it to cover the cost of doing or causing to be done anything that should be completed in connection with this application. The Owner/Applicant shall be entitled to payment of all or part of the security and damage deposit after the final inspection has been approved.

The City may use the damage and security deposit or any part of it to cover the cost of repairing any damage to Municipal Services (sidewalks, curbs, landscaping, etc.), adjacent to the lot for which this permit has been issued. The Owner/Applicant shall be entitled to payment of all or any part of the security and damage deposit after the Final Inspection has been approved.

If Municipal water and/or sewage disposal is not available, I attach a County of Lambton Certificate certifying septic tank approval.

It is the applicant's responsibility to make certain that any work undertaken in connection with this application does not interfere with any sewage disposal system without the approval of the County of Lambton Plumbing Department.

Septic Certificate: _____	Permit Fee: _____
Plumbing Permit: _____	Development Charge: _____
Type of Heating Unit: _____	Debenture Charge: _____
Water Meter Size _____	Security & Damage Deposit: _____
	Water Meter Charge: _____
	Water Fee Charge: _____
	Engineering Lot Grading Review: _____
	Fire Department Review: _____
	TOTAL: _____

BUILDING PERMIT

Date: _____

In the terms of the above application and declaration, a permit is herein granted, subject to immediate cancellation for failure to carry out the above specifications.

CHIEF BUILDING OFFICIAL