



## SEAWAY KIWANIS PAVILION Canatara Park

Community Services has available for rent, a beautiful Pavilion (36' x 82') located on the north side of Farm Lane, East of the Children's Farm. Enjoy a scenic view over Lake Chipican as part of your event.

USES: Available to book for weddings, picnics, corporate outings, special events, etc.

### **2010 FEES (Prices include 5% gst)**

#### **Unlicensed Event**

**\$110.00** - Sunday to Thursday  
Includes set-up and take down of chairs and use of food preparation area

**\$283.00** - Friday & Saturday Only  
Part-Day - Includes set-up and take down of chairs and use of food preparation area

**\$380.00** – Fri & Sat - Full day rental (finish at 9:00 pm) includes set up and take down of tables and chairs and use of food preparation area

#### **Licensed Event**

**\$380.00** - Any day – Part-Day  
Includes set-up and take down of chairs and use of food preparation area

**\$476.00** - Any Day - Full day rental (finish at 9:00 pm.) Includes set up of tables and chairs and use of food preparation area

<u>WASHROOMS:</u>	There are accessible washroom facilities.
<u>FOOD PREPARATION</u>	The pavilion does provide a food preparation area but no cooking facilities. There is plenty of counter space, double sink , microwave etc. A sliding glass door cooler is available for your use. Food will have to be catered or provided by the person renting the facility.
<u>CAPACITY:</u>	150 Chairs and 30 Tables are provided in rental cost. Configuration is the responsibility of the renter. Since the building has open sides, people can stand along the sides to view the ceremony.
<u>LIQUOR LICENSE:</u>	Council has approved special occasion permits for the facility. You may pick up an "Information Package" that is required by the L.C.B.O. at City Hall, Community Services, 3 <sup>rd</sup> floor. Allow 60 days to obtain a Liquor permit from the L.C.B.O.
<u>SET UP:</u>	Staff will set the pavilion up per instructions from the renter with regard to tables and chairs only. The renter may decorate the Pavilion.
<u>SIDE CURTAINS</u>	Motorized curtains have been installed which can be lowered during bad weather or high winds to minimize the effect on the proceedings.
<u>INSURANCE:</u>	All Licensed functions require Liability Insurance in the amount of \$5,000,000 with the City named as an insured party. Certificate to be provided to Community Services ten days in advance of event or event will be cancelled. No exceptions.
<u>MUSIC</u>	The pavilion can be rented and music played until 9:00 pm. Provisions can be made to extend the time until 10:00 pm at an additional cost of \$53.00. By-law 206 of 1999 – park is closed at midnight.
<u>DECORATING:</u>	We will only take one booking a day. People can attend at the building the morning of the event to decorate. No nails or tacks to be used in any of the stone or aluminum surfaces.
<u>DAMAGE DEPOSIT:</u>	We will require a cheque in the amount of \$500.00 as a damage deposit. This is due the same time as the certificate of insurance.
<u>PERMIT PAYMENT:</u>	50% of the fee is due at time of booking, and the remainder is due 10 days prior to event. Deposit is non-refundable if cancelled during the year of the Event.



EXAMPLE SET-UP  
*(Wedding Decorations & Accessories  
not provided by the City of Sarnia)*



